

**Fullerton College Foundation  
Executive Committee  
Meeting Minutes  
August 23, 2018**

Meeting Called to order by Irene Shaw Broden at 9:35AM

Attendees: Chuck Allen, Irene Shaw Broden, Dr. Greg Schulz, Bob Miranda, Mary Dalessi.

Absent: Nicole Bernard, Darlene Jensen (traveling)

Guest : Brent Hunter - NOCCCD

1. Foundation Board member attendance
  - a. Mary Dalessi discussed the issue of non-attendance of board members that resulted in a failure to establish a quorum at the last two board meetings. She reviewed the Foundation Bylaws that state that if a director misses three consecutive board meetings then they can be removed from the board. Several options were discussed and it was agreed that Chuck and Mary will meet and review the prior years' board attendance and reach out to those members who have unexcused absences.
2. Approval of the Executive Committee meeting Minutes for the May 24, 2018, June 5, 2018 and June 11, 2018 meetings. Dr. Schulz motioned for approval and the Minutes were approved.
3. Foundation "transition" Board study group
  - a. At the last Foundation Board meeting it was recommended that an ad hoc committee be formed to study possible changes to the Foundation's Articles of Incorporation. After extensive discussion regarding the make-up of the ad hoc committee it was decided that the committee would consist of three elected board members, a representative of the donor community and Dr. Schulz. The three elected board members are Jerry Callaghan, Mary Dalessi and Bob Miranda. The recommended donor representative is Warren Mitchell. Mary Dalessi motioned for approval and the motion was approved.
4. New Board member reception
  - a. The Committee agreed to have a reception prior to the next Board meeting for the newly elected board members – Nick Fuscardo and Steve Laipply.
5. Donor Wall updates
  - a. Chuck reported that the changes have been ordered and will include two new areas "Partners In Education" and "Sustaining Donors".

6. Auditor update
  - a. Chuck is working with Rod Garcia to arrange a meeting with the perspective new audit team and has informed the current auditors that we will most likely be making a change.
  
7. Investment Management update
  - a. Chuck reported on the progress with evaluating new investment managers. Board member Curtis Chan has asked to join the evaluation team. Chuck and Curtis will be meeting with potential advisors and report back to the Executive Committee.
  
8. President's Gala
  - a. Chuck reported that he and Lisa McPherson had met and agreed to bring on-board the Kneadle Group to help with the Gala design for the invitations, web site and Gala Program booklet. No motion was needed.
  
9. Scholarship Update
  - a. Chuck reported that as of August 22, 2018 the Foundation had paid out over \$108,000 in scholarship checks.
  
10. Board Agenda
  - a. It was agreed that the September 13, 2018 Board agenda will include the agenda items from the past two meetings that did not have a quorum and could not be approved by the board (2018-2019 Budget, Meeting Minutes, etc.)
  
11. Other Business
  - a. Dr. Schulz congratulated the Foundation and the College on the success of the recent Chamber Sunset Mixer at the College. Gary Graves was mentioned as a significant contributor to the success as well.
  - b. Dr. Schulz reported on a California State Grant of \$1,000,000 for the College's CTE Welding programs.
  - c. Brent Hunter reported that he met with the Orange County Business Council and suggested several ideas about how to engage local businesses and the College in new and/or enhanced programs. He also reported on a meeting with CSUF regarding joint proposals to local private foundations for STEM grants.

Irene Shaw Broden adjourned the meeting at 10:40AM.