

Fullerton College Foundation Executive Committee Meeting Minutes of the August 17, 2017 Meeting

Approved

Attendees: Dr. Schulz, Bob Miranda, Mary Dalessi, Chuck Allen

Meeting Called to order at 9:35AM by Chuck Allen

1. Approval of the Minutes of the May 18, 2017 Meeting – Approved
2. Preliminary Annual Audit Results
 - a. On-site visit was completed on August 16, 2017. Preliminary results were discussed and the remaining tasks to be completed including loan receivables, Funds-in-Trust accounts, equipment and furniture.
3. Foundation Staffing and Office Recommendations
 - a. Recommended that our Development Director be converted to a salaried position – recommendation was discussed along with a recommendation for a full-time office aide. After extensive discussion the recommendation was to not proceed with this at this time.
4. Nominating Committee – Mary Dalessi
 - a. Mary reviewed the Executive Committee nominations/election process. Mary made several recommendations for the Vice President and Secretary positions and will follow up with the board members to see if they would be willing to serve. The recommendations are Irene Broden for Vice President, Nicole Bernard for President, Bob Miranda for Treasurer and Darlene Jensen for Secretary.
5. Annual Chamber of Commerce “Sunset Mixer” Event
 - a. The planning for the event is progressing and everything is on schedule. The Wellness Center and the Art Gallery will be open and the NOCCCD Board approved the sale of alcohol beverages.
6. President’s Gala Update
 - a. Chuck and Mary gave an update on the potential list of honorees and an update on the physical layout of the event. The recommendation is to use the Library and Library Foyer for the Reception and silent auction. The Dining Hall will be used for the event dining and presentations. The potential caterers were discussed along with the issue regarding Sodexo being involved as well.

7. John Grace Foundation made a \$10,000 donation towards scholarships for the 2017-2018 Scholarship season. They had previously made a \$5,000 donation.
8. Board Agenda for the September 13, 2017 meeting was approved.

Meeting was adjourned at 10:45AM